

LIBERTY MART

Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO If yes, why? _____

Have you ever been arrested? YES NO If yes, why? _____

Do you have any serious disease or addiction? YES NO If yes, what? _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

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References

Please list professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Full Name: _____ Relationship: _____
Company: _____ Phone: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Please Describe

What is biggest strength in your personality _____

What is your weakness in your personality _____

The biggest threat you see in your life _____

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Terms and Conditions

1. If you get hired, you will be on probation for 90 days and during probation the company has right to terminate your services with or without any reason.
Initial _____
2. You agree to work on week days, week end, and public holidays.
Initial _____
3. If you work on cash register and at end of shift if your drawer is short or over, the manager has right to take any disciplinary action against you.
Initial _____
4. You agree that you will pay merchandise or food before using/consuming and that the receipt after payment will be with the daily paper work.
Initial _____
5. If you take a check for a transaction and you must write the driver license number and the date of birth of customer. If the check is dishonored and you did not follow the rule, you will have to pay that amount.
Initial _____
6. As per company policy you are not allowed to give cash back on checks or debit card, if you do so, company has right to terminate your services.
Initial _____
7. If you show up late for three or more days in month, we have right to terminate your services.
Initial _____
8. You agree that you will not smoke in the area of the cash register and counter.
Initial _____
9. If you violate the rules and laws regarding taking EBT card and as a consequence the store faces a fine, you will have to pay that fine.
Initial _____
10. You will be responsible for any fines and penalties for making lottery and tobacco transactions to under age customers.
Initial _____
11. If there is drive off due your negligence, you will have to pay that balance.
Initial _____
12. Working on cash register, is your shift is over, that will be considered short.
Initial _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

Notary Public